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## **FIRE ALARM PRE SURVEY**

Have you carried out your Health & Safety Fire Risk Assessment YES/NO

Remind yourself of this and keep it to hand as it will help you in your decision making process for your fire alarm requirements

If you have had a Professional Risk Assessment carried out (ie one which will indemnify you in a court of law), Has a 'Type' been specified, ie L1-3 or P1-3 YES/NO

If Yes – which Type

Do you have a DDA policy in place YES/NO  
If yes, like your fire risk assessment, keep it to hand and in mind

Will you require 'Fire Brigade Response' YES/NO

Does anyone live in the premises YES/NO

Do staff work out of standard hours (ie skeleton staffing) YES/NO

The Fire Alarm Control Panel will probably be installed in the main entrance of your building and will require electrical mains – is there facility for this? YES/NO

Are you happy for the fire alarm control panel to display a general area where a potential problem is or would you like individually named devices AREA/INDIVIDUAL

Are you or have you nominated a responsible person to carry out your weekly test as stipulated in the Regulatory Reform Order YES/NO

Will you require any electronic auxiliary services to be operated/closed down in the event of a fire alarm? Ie, vents or doors to automatically close YES/NO

Do you store any hazardous materials on site YES/NO

Do you know where all of your escape routes are? We suggest you walk round your entire building staying focussed on exit routes, consider if you have any areas/offices which could lead to a dead end. Having done this, how many different escape routes do you have?

How many exits to the outside do you have?



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